

**ATTACHMENT 3 - HEMS DISASTER PROCEDURES**

Note: This matrix is designed to highlight only primary considerations. Refer to Annex I (Fire/Rescue), Attachment 2 (multiple victim incident response procedures) to this Plan, and appropriate medical protocols, for more specific information and instructions.

	<b>INCIDENT COMMANDER PROCEDURES</b>	<b>HEMS PROCEDURES</b>	<b>HOSPITAL PROCEDURES</b>	<b>AMBULANCE &amp; RESCUE SQUAD PROCEDURES</b>
<b>1</b>	Declare Disaster. Establish I.C.S., On-Scene Incident Command Post, and Staging Area. Select primary receiving hospital. Request that the Metro A.P. Fire Department transport the portable HEMS radio (or a 800 MHZ trunked portable with HEMS channels) if needed.			
<b>2</b>	Advise HEMS. Provide following information: 1. Nature of disaster 2. Probable number of victims estimated. 3. Request hospital information as to where to send victims. 4. Advise of selected primary receiving hospital.	Verify the disaster by re-contracting that community over touch-a-matic phone. Provide information on the nature of the disaster & estimated number of victims to hospitals. Request the number of priority #1, #2, or #3 patients each hospital can handle. Notify hospital that was selected as the primary receiving hospital. Patch all hospitals in the disaster response area into the On-Scene Incident Command Post.	Following notification of the disaster by HEMS Radio, each hospital emergency department Supervisor will be expected to notify their administration of the disaster, including all known information. Activate emergency plan. Provide HEMS with number of priority #1, #2, and #3 patients that can be handled.  Assure that radio is manned until disaster terminates.	
<b>3</b>	Request needed EMS assistance (via mutual aid) and transport assistance (via HEMS).	Notify and mobilize ambulances to staging area designated by Incident Commander.		Respond to staging area and await instructions.
<b>4</b>	Record hospital availability.	Advise Incident Commander of the number and priority of patients each hospital can handle.	Provide HEMS with number of priority #1, #2, and #3 patients that can be handled.	
<b>5</b>	Direct ambulances and rescue squads to transport patients to appropriate hospitals.			Transport patients to assigned hospital. Maintain radio silence.

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<p>Via HEMS radio, advise the receiving hospital of the number and category of patients being transported, and the ETA. Do not give vital signs. HEMS radio will monitor radio traffic and will be available to assist if communications is lost with hospital(s).</p> <p>Record transport information.</p>	<p>Monitor and record patient transport information.</p>	<p>Receive patients. Advise Incident Commander when patients arrive and the status of the rescue squad or ambulance (i.e., is it returning to the disaster scene or going out of service).</p> <p>Patient information may be made available to the Health Operations Officer in the Emergency Operating Center (EOC) if the EOC has been activated.</p>	<p>Deliver patients. Advise hospital if you are out of service or returning to the disaster site.</p>
<p><b>7</b></p> <p>Disaster Terminates. Advise all hospitals and HEMS when all patients have been cleared from the area and the disaster has terminated.</p> <p>Advise mutual aid assistance that disaster has terminated.</p> <p>Return to normal operations and HEMS radio procedures.</p>	<p>Notify ambulances that disaster has terminated. Return to normal HEMS radio procedures.</p>	<p>Return to normal operations and HEMS radio procedures.</p>	<p>Return to normal operations and HEMS radio procedures.</p>