

HEMS, INC.  
MEDICAL CONTROL ADVISORY BOARD  
MEETING MINUTES  
THURSDAY, FEBRUARY 13, 2003  
OAKWOOD HOSPITAL ANNAPOLIS CENTER-  
WAYNE

- I. CALL TO ORDER  
The meeting was called to order by Mark Bacigal D.O., Medical Director.
- II. ADOPTION OF THE AGENDA  
A motion was passed to adopt the agenda as presented.
- III. MINUTES  
A motion was passed to approve the January 9, 2003 meeting minutes.
- IV. COMMITTEE REPORTS
  - A. Nurse Managers-Connie McGinnis and Char Teeter.
    - 1. Attempting to identify and coordinate an extensive number of emergency preparedness/disaster exercises being planned.
  - B. Communications-Bill Forbush
    - 1. Issues brought up at the January meeting:
      - a. WW 400 fixed.
      - b. Wyandotte has ordered and is waiting installation of a new ED radio remote.
      - c. Motorola still working out bugs in new console.
      - d. Please keep HEMS notified of any communication problems so that they can be addressed ASAP.
      - e. Phone lines are installed to connect Henry Ford Hospital to HEMS Radio System. The ED remote is ordered.
    - 2. A meeting is scheduled to meet with Brent Williams, State Communications consultant to review the MEDCOM plan's Hospital HEAR requirement (all HEMS hospitals are hooked up to the HEAR through HEMS Radio). This new requirement may be a moot point for our MCA.
  - C. Application Review-Rob Burley
    - 1. A motion was passed to recommend CIS approval of Trenton Fire's application for addition of one Limited Advance unit to use as a reserve unit.

2. A motion was passed to approve AMR and CEMS application for Medical Director Signature to continue operation in the HEMS MCA for the 2003-04 License period.
- D. Pharmacy-Debbie Wagner
1. Saline Lock Kit labels will be updated as soon as the current stock is used. In the mean time pharmacies should just cross out accessory kit and write in saline lock kit.
  2. The change over to a “needleless” medication box and IV system, implementation of the saline lock kit; in addition, shortage of pharmaceuticals is causing some frustrations. The following measures are being done to address the issues:
    - a. First, all system stakeholders must realize that this is not just a local or regional issue. This switch over is causing issues everywhere. Not everything is standardized in the industry.
    - b. As questions arise from the pharmacies and/or services Debbie Wagner is researching them and distributing the information regionally. There was a lot of confusion on saline locks.
    - c. EMS agencies may need to stock their preferred type and sizes of catheters on the rigs. In addition, uncontaminated left over items from the kits should be added to the EMS agency’s stock for future use.
    - d. Medication boxes containing alternative medication packaging should be labeled, on the top of the box, by the stocking pharmacy.
    - e. The contents of the HAZMAT medication box are being reviewed to lower the cost of initial stocking. Wayne County Emergency Management and LEPC are purchasing the HAZMAT medication boxes.
    - f. A motion was passed to notify the Regional Protocol Committee that HEMS MCAB supports the development and implementation of an Auxiliary Medication Box that would contain just Albuterol, Aspirin, and Nitroglycerin.
    - g. As we progress through this major pharmacy transition, please forward questions to HEMS and Debbie or Dr. Bacigal can address them.
- E. Disaster-Wayne County Emergency Management
1. The program, Hazardous materials Awareness and Operations Advanced Decontamination practices for Hospital Personnel, is cancelled
  2. Triage tags – regional adoption of tag and use protocol.
    - a. A motion was passed to recommend to the regional protocol committee HEMS MCAB support for

development of a regional triage tag use protocol and to standardize regionally the type of tag to be used regionally.

- b. The tag developed by the California Fire Chiefs is being evaluated.
- c. If needed HEMS has an inventory of the MED Tags for current use.

F. Protocol-Dr. Domeier (Dr. Calice)

- 1. Protocol Committee recommendations to the MCAB for review and approval:
  - a. Optional 12 Lead ECG Program-The optional regional 12 lead protocol revision was reviewed and corrected to send back to the regional committee.
  - b. Some additional minor changes have been submitted to CIS. Once the approvals are received the protocol booklets will be reprinted and updated disks distributed. The current protocols are available on the web at [www.hems.org](http://www.hems.org).
  - c. A motion was passed to submit the State Model Protocol "Protocol Deviation Procedure" to CIS for use in HEMS MCA.
- 2. Draft Rash protocol is included for review and comment. Comments can be forwarded to either HEMS or Region 2 South.
- 3. The new Protocol Committee meeting schedule was distributed.

G. Quality Review-Dr. Bacigal

- 1. CQI Indicators – Spinal Assessment and immobilization (and directions). Dr. Bacigal reviewed the directions for use of the indicator sheet.
- 2. Transport of patients with suspected Acute MI (12 Lead)
  - a. The current 12 lead agencies were requested to provide estimated transport times to the interventional hospitals. Providence will be included for this evaluation. This information is necessary for development of the 12-lead transport protocol.
  - b. The time stated in the protocol in the package is a draft, only.

V. OTHER BUSINESS

- A. Region II South Bioterrorism Planning Board (HRSA grant application)- Update was provided.
- B. HEMS EMS Agency's were thanked for their completion of the survey from Michigan Department of Community Health.

- C. **HEMS has a Web site: [www.hems.org](http://www.hems.org).**
- D. Annual MI 1/HEMS Annual Golf Outing is scheduled for July 29 (Tentatively at the Links of Novi) Please mark your calendar!
- E. Adopted system Strategic Directions Plan was distributed.
- F. HIPAA – Items being distributed to all EMS agencies and facilities for review and use.
  - 1. System Business Agreement.
  - 2. Run form language for acknowledgment of receipt of confidentiality policy.

VI. CLOSURE

- A. The next meeting of the MCAB is March 13, 2003, 8:45 AM. Major agenda item: Appointment of the Nominations Committee.
- B. Adjournment to the Service/Physician Director CQI meeting

Respectfully submitted

Robert Miljan  
Secretary