

HEMS, INC.
MEDICAL CONTROL ADVISORY BOARD
MEETING MINUTES
THURSDAY, JANUARY 9, 2003
OAKWOOD HOSPITAL ANNAPOLIS CENTER-
WAYNE

I. CALL TO ORDER

The meeting was called to order by Mark Bacigal D.O., Medical Director. All present were introduced.

II. ADOPTION OF THE AGENDA

There were no additions and/or modifications to the agenda.

III. MINUTES

A motion was passed to approve the November 14, 2002 meeting minutes

IV. COMMITTEE REPORTS

A. Nurse Managers-Connie McGinnis and CharTeeter.

1. Region 2 South draft documents were presented for discussion and comment.
 - aa. Inpatient Hospital Bed/Blood/Medication Status form.
 - bb. Emergency Credentialing Policy draft.

B. Communications-Bill Forbush

1. HAM Radio hook up in ED-Hospitals were asked to check the line location.

C. Application Review-Rob Burley

1. A motion was passed to recommend CIS approval of Woodhaven Fire's application to upgrade one unit to ALS.
2. A motion was passed to approve Plymouth Fire's application to provide 12 Lead.
3. A motion was passed to recommend CIS approval of Healthlink's application for the addition of one ALS unit, and down Grade to BLS current ALS unit.

D. Pharmacy-Debbie Wagner

1. MSDS sheets for products in the medication box were distributed to all EMS Agencies and EDs

E. Disaster-Wayne County Emergency Management

1. Metro Airport exercise is being planned for the spring.
2. Hospital Decon training is being scheduled by Wayne County Emergency Management.
3. A Technical Support Team exercise is scheduled.
4. MHA is scheduling hospital incident command courses.

- F. Protocol-Dr. Domeier (Dr. Calice)
 - 1. Protocol updates were distributed for implementation. (CIS approval letters enclosed).
 - 2. The Protocol Committee meeting schedule has changed. The dates were distributed.
 - 3. HAZMAT training program underway for the HAZMAT protocols previously approved by the MCAB, MCA, and CIS for implementation.
 - 4. Funding support is needed for the initial stocking of the HAZMAT medication boxes.
- G. Quality Review-Dr. Bacigal
 - 1. Cases reviewed: Psychiatric patients are to be transported to the closest facility per protocol
 - 2. Evaluating cardiac transportation protocols
 - 3. CQI Indicators – beginning with today’s reports EMS Agencies, upon completion of their current given a CQI topic to track for their next six month period. The first topic is spinal Immobilization. This does not preclude and EMS Agency evaluation other indicators at the same time. In addition, if an EMS Agency would like an exemption from the specific indicator being distributed, communication with the Medical Director is necessary. This is being done to support the EMS Agencies with their CQI programs.

V. OTHER BUSINESS

- A. Region II South Bioterrorism Planning Board (HRSA grant application)-A brief update was provided.
- B. An EMS Agency survey from Michigan Department of Community Health was distributed. This information is important to future HRSA grants.
- C. **Thanks to Bill Forbush HEMS now has a web site: hems.org**
- D. HEMS call volume report for a three-year span (for comparison) was distributed.
- E. A flyer was distributed from Detroit EMS for a course entitled “Detroit Trauma Providers – head to Toe Pre Hospital Review.”
- F. It was noted that some EMS Agencies are behind in their CQI reports.

VI. CLOSURE

- A. The next meeting of the MCAB is February 13, 2003, 8:45 AM.
- B. Adjournment to the Service/Physician Director CQI meeting.

Respectfully submitted,

Robert Miljan
Secretary