

**HEMS, INC.**  
**MEDICAL CONTROL ADVISORY BOARD**  
**MEETING MINUTES**  
**THURSDAY, MARCH 13, 2003**  
**OAKWOOD HOSPITAL ANNAPOLIS CENTER-**  
**WAYNE**

- I.       **CALL TO ORDER**  
The meeting was called to order by Mark Bacigal D.O., Medical Director.
  
- II.       **ADOPTION OF THE AGENDA**  
The agenda was adopted with the addition of saline lock use and IV kit contents.
  
- III.      **MINUTES**  
A motion was passed to approve the February 13, 2003 meeting minutes.
  
- IV.      **COMMITTEE REPORTS**
  - A.       Nurse Managers-Connie McGinnis and Char Teeter – No report.
  - B.       Communications-Bill Forbush
    - 1.       Brent Williams, CIS Communications Consultant met with the Communications Chairperson and HEMS Staff. Hospitals connected to HEMS Radio System meet the HEAR radio requirement of the MEDCOM Plan. EMS agencies will need to install a HEAR radio in each new vehicle. Mr. Williams is checking into the possibility of increasing the transmit power of the system.
  - C.       Application Review-Rob Burley – No report.
  - D.       Pharmacy-Debbie Wagner
    - 1.       A request was made by EMS agency representatives to add 18 g and 20 g catheters to the IV kit. Referred to protocol committee.
    - 2.       Discussion took place concerning use of the saline lock.
      - a.       Use is for administration of medications without need for fluids– ALS units only.
      - b.       To obtain answers concerning use of the lock questions should be e-mailed to HEMS or the Medical Director, directly (address on web site).
  - E.       Disaster-Wayne County Emergency Management – No report.
  - F.       Protocol-Dr. Domeier (Dr. Calice)
    - 1.       Optional 12 Lead ECG Program and transport of patients with suspected Acute MI (12 Lead) –Discussion continued from

previous meeting. Transport times provided by current 12 lead services was reviewed. Goal is to establish time criteria. 30 and 15 minutes have been discussed. the only services affected by this protocol are those who voluntarily implement the 12 lead protocol.

2. What is the impact of status limitations on transports of 12 lead confirmed patients? This issue referred to protocol committee.

G. Quality Review-Dr. Bacigal

1. Crew verbally informed patient was DNR and given stack of papers to sort through. The issues involved were discussed. If faced with this type of situation Call Medical Control immediately for direction. Good to review this protocol periodically.
2. Run reports with audit with the audit box checked were reviewed. Helps review if specific reason provided. Issues needing immediate review should be submitted per agency policy for communication with involved facilities, and HEMS.
3. Trauma run to out of system trauma center follow protocol and contact Medical Control to relay report.
4. Be conscious of making editorial type of comments. Patient may overhear them. This could result in an audit request to the State.

V. OTHER BUSINESS

A. 2003-04 MCAB

1. The MCAB Nominations Committee membership includes:  
Susan Horling D.O., Chairperson  
Paul Hood  
Bob Tompos  
Rick Oziemski  
Michael Rorabacher
2. A Reminder was given to submit MCAB and Committee appointment/Nominations forms.

B. Region II South Bioterrorism Planning Board (HRSA grant application)- Update. Planning Board meeting follows today's CQI meeting. Small Pox seminar plans are proceeding. Many registrants!

C. Hospital were asked to remind the appropriate personnel of the need for and importance of the legal notification of EMS agencies of exposure to infectious disease. Notification must include MFR agencies. HEMS may be helpful in identifying the appropriate agency.

D. Run Report forms – Reminder that run reports generated by MFR or other non-transporting EMS agencies are to be turned into the hospital along with the transporting EMS agency report! MFR and

other non-transporting EMS agencies are to submit the MCA (pink) part of the form to HEMS. This is all stated in protocol.

- E. Annual MI 1/HEMS Annual Golf Outing is scheduled for July 29 (Links of Novi) Please mark your calendar!
- F. There was no additional items brought forth by the membership.

VI. CLOSURE

- A. The next meeting of the MCAB is May 8, 2003, 8:45 AM. Major agenda items: Annual License renewal period continues, Annual Pharmacy participation shares due, and program compliance forms due.
- B. Adjournment to the Service/Physician Director CQI meeting.

Respectfully submitted,

Robert Miljan  
Secretary