

HEMS, INC.
MEDICAL CONTROL ADVISORY BOARD
MEETING MINUTES
THURSDAY, MAY 8, 2003
OAKWOOD HOSPITAL ANNAPOLIS CENTER-
WAYNE

- I. CALL TO ORDER
The meeting was called to order by Michael Calice M.D., Medical Director. All present were introduced.
- II. ADOPTION OF THE AGENDA
The agenda was adopted as presented.
- III. MINUTES
The April 10, 2003 meeting minutes will be presented at the May meeting for review and approval.
- IV. COMMITTEE REPORTS
 - A. Nurse Managers-Connie McGinnis and Char Teeter.
 - 1. Held discussion of Airport disaster drill.
 - a. Tested EMS unit radio silence. Worked well for most part but protocol modification needs modification so that EMS units understand that a change in patient condition and/or additional information may warrant radio contact with HEMS or Medical Control.
 - b. Due to weather the hospital family centers were set up but not tested.
 - c. HAM Radio back up worked well and coordinated the collection of patient location information with HEMS for EOC.
 - B. Communications-Bill Forbush
 - C.
 - 1. CIS letter on HEAR Radio requirements distributed and discussed. Hospitals connected to HEMS Radio DO NOT need a separate free standing HEAR. HEMS Radio network includes the HEAR Radio. In addition all frequencies in the HEMS Radio network are taped.
 - 2. EMS agencies, when replacing an EMS unit are required under the MEDCOM Plan to install the HEAR Radio.
 - D. Application Review-Rob Burley

1. A motion was passed to approve the following EMS agencies for operation in the HEMS MCA for the 2003-04 license period (overall system status):
 - Allen Park Fire
 - Brownstown Twp. Fire
 - Community EMS
 - Redford Twp. Fire
 - Westland Fire
 - AMR
 - Baker College
 - Canton Twp. Fire
 - Concord EMS
 - Garden City Fire
 - Health Link
 - Hart Medical
 - Medic One
 - Melvindale Fire
 - Plymouth Community fire
 - Wayne Fire
 - Wyandotte Fire
 - Gibraltar Fire
 - Flat Rock Fire
 - Grosse Ile Twp. Fire
 - Rockwood Fire
 - Inkster Fire

E. Pharmacy-Debbie Wagner

1. A motion was passed to approve the modified IV/Saline Lock kits (attached).
2. Pharmacies are reminded to label the top of the box if a medication package in the box differs from protocol due to shortages. Not identifying the shortage is resulting in restocking hospitals submitting discrepancy reports!
3. Pre filled syringes should have the protected needle (needleless system). Some pharmacies are still stocking these with the old needles. This should address the issues raised in the memo received from Dearborn Heights Fire.
4. Thank you to Debbie Wagner for stocking a HAZMAT Medication Training Box. The box will be delivered to Livonia Fire for storage and oversight.

F. Disaster-Wayne County Emergency Management

1. Michigan DMAT Team is on deck this month for NDMS.
2. Wayne County Community College Down River Campus drill to take place this week. A number of EMS agencies (private, municipal, rotor wing) along with Henry Ford Wyandotte and

Oakwood Southshore Medical Center are participating. HEMS Radio will also participate.

- G. Protocol-Dr. Domeier (Dr. Calice)
 - 1. The SARS Emergency Protocol was distributed. Taiwan should be added to #2.
 - 2. Finalization of the promised updated regional protocols is close to being ready.
- H. Quality Review-Dr. Bacigal
 - 1. CQI agency reporting status for license renewal was reviewed.
 - 2. Cases reviewed involved the taking and/or recording of vital signs per protocol.
 - 3. Staffing issues are being monitored by the Committee.
- V. OTHER BUSINESS
 - A. Region II South Bioterrorism Planning Board (HRSA grant application)-
 - 1. The SARS protocol was developed by Ann Maher, Region 2 South BT Coordinator and Robin Shively, CIS EMS Division and is part of the State Model Protocols.
 - B. Annual MI 1/HEMS Annual Golf Outing is scheduled for July 29 (Links of Novi) Please mark your calendar and plan to be there for this major system event! Donations for grab bags, door and raffle prizes are needed.
 - C. A memo with attached information from John Hubinger, CIS – EMS Division was distributed concerning Medical Information; Bicyclists Program.
 - D. Information was distributed on the Wayne County SARS and West Nile Virus hot lines.
 - E. Reminder that the current protocols and other system information can be found at the system web site www.hems.org
 - F. Radio call volume report was distributed.
 - G. Information on the St. Mary Mercy Hospital Conference on Emergency Care, Saturday, June 14 was distributed.
 - H. Heart Association Stroke Work Shop meeting notice was distributed.
- VI. CLOSURE
 - A. The next meeting of the MCAB is June 12, 2003, 8:45 AM
 - B. Adjournment to the Service/Physician Director CQI meeting.

Respectfully submitted,

Robert Miljan
Secretary

Pharmacy Section

PHARMACY IV APPENDIX 1
WASHTENAW/LIVINGSTON/HEMS

IV SALINE LOCK KIT

- 1 Sodium Chloride 0.9% (Preservative free) - Vial 30cc
- 2 18g x 1 inch to 1.25 inch IV Catheter
- 2 20g x 1 inch to 1.25 inch IV Catheter
- 4 Alcohol wipes
- 1 Syringe 5ml
- 1 Needle 18g x 1.5
- 1 Saline lock
- 1 Blue pad (wrap contents)
- 1 Tourniquet (tied around wrapped contents)
- 1 Exterior label

IV START KIT CONTENTS

- 1 0.9% NaCl - 500ml bag
- 1 IV tubing set with Y site pre-pierced reseal "Macro drip" (10-15 gtt/ml)
- 1 Extension Set with twin Y sites pre-pierced reseal
- 1 14g x 2 inch IV Catheter
- 1 16g x 1 inch IV Catheter
- 1 18g x 1 inch to 1.25 inch IV Catheter
- 1 20g x 1 inch to 1.25 inch IV Catheter
- 1 22g x 1 inch to 1.25 inch IV Catheter
- 1 24g x 1 inch to 1.25 inch IV Catheter
- 4 Alcohol wipes
- 1 Blue pad (wrap contents)
- 1 Tourniquet (tied around wrapped contents)
- 1 Exterior label

Fluid

- 2 0.9% NaCl 1000 ml bags with exterior label

NOTE: 1.) Participating hospital pharmacies must provide the above listed items only in the dosage, concentration, and packaging shown above. Use of alternative vendors or manufacturers is acceptable as long as the items are interchangeable and do not require additional training to implement.

2.) Catheters should be the shielded type and may be passive or spring-loaded.

IV Exchange Procedure

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