

HEMS, INC.  
MEDICAL CONTROL ADVISORY BOARD  
MEETING MINUTES  
THURSDAY, NOVEMBER 13, 2003  
OAKWOOD HOSPITAL ANNAPOLIS CENTER-WAYNE  
SECOND FLOOR CONFERENCE ROOM

- I. CALL TO ORDER  
The meeting was called to order by Michael Calice M.D., Medical Director.
- II. ADOPTION OF THE AGENDA  
There were no additions and/or modifications to the agenda.
- III. MINUTES
  - A. A motion was passed to approve the October 9, 2003 meeting minutes.
- IV. COMMITTEE REPORTS
  - A. Nurse Managers-Connie McGinnis and Char Teeter.
    - 1. Holiday status limitations reminder.
    - 2. Worked on completing DOJ survey information for Emergency Management.
    - 3. Reminder to please pick up backboards and other equipment left at the EDs per the Equipment responsibility protocol.
    - 4. The Committee needs its Fire and Private EMS representatives to attend the meetings. Their input is very important and highly regarded!
  - B. Communications-Bill Forbush
    - 1. An updated unit number assignment was distributed.
  - C. Application Review-Rob Burley
    - 1. A motion was passed to recommend EMS Division approval of the Medic One-Application to add one BLS unit to service area.
    - 2. A motion was passed to approve the Healthlink-Application to become a 12 lead provider.
    - 3. A motion was passed to recommend EMS Division approval of the Wayne Fire-Application to upgrade one engine to ALS non-transport.
  - D. Pharmacy-Debbie Wagner  
The packaging for adenosine is changing necessitating an update to the placement of medications in the box. A schematic for the regional medication box has been completed to facilitate this change.
  - E. Disaster-Wayne County Emergency Management  
No report.

- F. Protocol-Dr. Domeier (Dr. Calice)
  - 1. Meeting cancelled.
  - 2. Protocol Pocket Booklets being distributed. The cost is \$5.50 per booklet.
- G. Quality Review-Dr. Calice
  - A. The MI/12 Lead protocol was reviewed and discussed with system cardiologists.
  - B. To be a 12 provider in the MCA involves an application process. Any agency using 12 Lead in the field without MCAB approval is not operating with Medical Control approval and may be placing their agency and jurisdiction at risk!

V. OTHER BUSINESS

- A. Region II South Bioterrorism Planning Board (HRSA grant application)- Update was provided (Planning Board meeting follows the MCAB meeting).
- B. EMSCC issues presented include the following:
  - EPI Pen mandatory legislation needs to go to conference committee.
  - Data collection survey letters were sent to each EMS agency by the EMS Division.
  - Rules are complete and have been submitted for final approval.
- C. A motion was passed to approve Quality Grams for Canton Fire and Melvindale Fire for the provision of outstanding care. Details will be provided to HEMS for the certificates by the requesters.
- D. Dr. Calice reviewed with the members an article on the number of those signing off against medical care and eventually ends up in an ED. This will be the third CQI indicator topic.

VI. CLOSURE

- A. The next meeting of the MCAB is January 8, 2004, 8:45 AM.
- B. The MCAB was reminded that there is not a December meeting.
- C. A motion was passed to allow the Medical Director and HEMS staff to conduct MCAB business during the holiday recess.
- D. Adjournment to the Service/Physician Director CQI meeting.

Respectfully submitted,

Robert Miljan  
Secretary

