

HEMS, INC.
MEDICAL CONTROL ADVISORY BOARD
MEETING MINUTES
THURSDAY, SEPTEMBER 11, 2003
OAKWOOD HOSPITAL ANNAPOLIS CENTER-WAYNE

- I. **CALL TO ORDER**
The meeting was called to order by Michael Calice M.D., Medical Director with introduction of all present.

- II. Dr. Calice called for a moment of silence in remembrance of September 11.

- III. **ADOPTION OF THE AGENDA**
The agenda was adopted as presented.

- IV. **MINUTES**
A motion was passed to approve the June 12, 2003 meeting minutes.

- V. **COMMITTEE REPORTS**
 - A. Nurse Managers-Connie McGinnis and Char Teeter.
 - 1. Working on plotting 302 sites and hospitals on a map with Emergency Management and Health Department.
 - 2. The HEMS power outage after action report was reviewed.
 - 3. Line exchange compliance issues were discussed. All agencies and EDs need to have staff review the exchange protocol!
 - 4. The DMAT Team is on alert this month.
 - B. Communications-Bill Forbush
 - 1. The HEMS Radio Operators did a great job during the power outage.
 - 2. Connection of the DR 800 system and Hems RADIO System continues.
 - 3. Exploration continues on connecting a free standing HEAR base at Henry Ford Hospital to HEMS Radio System to provide support answering service of the radio for the hospital.
 - C. Application Review-Rob Burley
 - 1. A motion was passed to recommend MDCH approval of Riverview Fire's application to provide Limited Advanced Life Support.
 - 2. A motion was passed to recommend to MDCH approval of Medic One Ambulance's application to add units to its existing service area.
 - 3. A motion was passed to recommend MDCH approval of Concord EMS's application to add additional units to its approved service area.

4. All agencies completed the CQI requirements and submitted their application for license renewal.
- D. Pharmacy-Debbie Wagner
1. A chart was developed of the interchangeable needle less items in the medication box and IV kits.
 2. An updated medication use form was presented.
 3. The HAZMAT medication boxes are at the facilities to be filled. Wayne County LEPC will pay for stocking of 6 boxes and HEMS 2 boxes. Cost is between \$1,500.00 and \$2,000.00 each.
- E. Disaster-Wayne County Emergency Management
1. The draft HEMS power outage after action report was reviewed.
 2. Additional comments were offered that will be included in the report.
 3. October 1 there will be a Region 2 South "Regional" table top drill.
 4. The bed, blood, status report form was used during the power outage.
- F. Protocol-Dr. Domeier (Dr. Calice)
1. CD disks of the updated protocol manual were distributed.
 2. A system protocol and CQI indicator in-service will be held at the end of the month.
 3. The protocol booklets are ready for printing. The estimated cost for 2000 booklets is between \$5.50 - \$6.00 each because the print is larger making increasing the number of pages. A sample was distributed for the Board to review. The MCAB supported printing of the booklets at the estimated price.
 4. A motion was passed to support the QRC motion supporting the Region Protocol Committee recommendation to delete Verapamil from the medication box.
 5. A motion was passed to support the QRC motion supporting the Region Protocol Committee recommendation for adoption of a protocol to allow use of PIC Line/Quinton by ALS personnel with the condition that pre radio use on priority #1 patients only and with medical control approval for priority #2 and #3 patients. Physician Directors are requested to communicate with in hospital personnel and to bring back to the Committee any comments. The Committee would also like to review the training guideline before recommending approval for implementation.
 6. It was noted that neither of these changes will be implemented in the near future. Changes in the regional protocols are targeted for once a year.
 7. Revisions to the run report were discussed. Proposed changes will be kept for the next system review.
 8. The Regional Committee is working on a regional Mass Incident protocol draft.
- G. Quality Review-Dr. Bacigal
1. The Committee is conducting a literature search to use in reviewing the status limitations protocol.
 2. A motion was passed to adopt the SARS CQI indicator. This will be reviewed at the in-service. The reporting form can be used by

the crews or the SARS screen can be documented on the report form.

3. The 12 lead/MI protocol hospital resource survey was reviewed and the protocol will be submitted to HEMS Board to review and approve for distribution for 60 day review. The protocol only has an impact on those agencies choosing to participate in the optional 12 lead protocol.

VI. OTHER BUSINESS

- A. Linen issue-Again all system participants were asked to review the exchange protocol with their personnel to insure protocol compliance.
- B. The final 2003 golf outing report was presented for information.
- C. All System participants were asked to have their personnel review the transport of psychiatric patients protocol to insure compliance (EMS agency and ED staff).
- C. There were no additional items brought forth by the membership.

VII. CLOSURE

- A. The next meeting of the MCAB is October 9, 2003, 8:45 AM.
- B. Adjournment to the Service/Physician Director CQI meeting.
- C. **Scheduled CQI reports: SEE ATTACHED CQI REPORTING DOCUMENT.**

Respectfully submitted,

**Robert Miljan
Secretary**