

DRAFT
HEMS, INC.
MEDICAL CONTROL ADVISORY BOARD
MEETING MINUTES
THURSDAY, APRIL 8, 2004
OAKWOOD HOSPITAL ANNAPOLIS CENTER-
WAYNE

- I. CALL TO ORDER
The meeting was called to order by Mark Bacigal D.O., Past Medical Director.
- II. ADOPTION OF THE AGENDA
There were no additions and/or modifications to the agenda.
- III. MINUTES
A motion was passed to approve the March 11, 2004 meeting minutes
- IV. NOMINATION AND RECOMMENDATION TO HEMS BOARD THE APPOINTMENT OF THE 2004-05 MCAB MEMBERSHIP, MEDICAL DIRECTOR, AND ALTERNATE MEDICAL DIRECTOR
 - A. Dr. Horling, Chairperson distributed the Nomination Committee's report.
 - B. A motion was passed to accept the Nominations Committee report.
 - C. Dr. Bacigal called for additional nominations for specific positions from the floor.
 - D. A motion was passed to close nominations from the floor.
 - E. A motion was passed to recommend to HEMS Board of Trustees appointment of the 2004-05 MCAB membership, Medical Director, and Alternate Medical Director as voted upon by the MCAB.
 - F. CONGRATULATIONS to all candidates!
 - G. Term of appointment begins with the May 13, 2004 meeting.
 - H. The MCAB thanked the Nominations Committee for a job well done!
Susan Horling D.O., Chairperson
Paul Hood
Bob Tompos
Rick Oziemski
Michael Rorabacher
- V. COMMITTEE APPOINTMENTS
The Committee membership will be presented at the May meeting for approval.

VI. COMMITTEE REPORTS

- A. Nurse Managers-Connie McGinnis and CharTeeter.
 - 1. Reviewed the Status Limitation Protocol with recommendations to the QRC Committee.
 - 2. NDMS bed check will take place sometime in April.
 - 3. State wide October smallpox exercise and the major role of R2S hospitals, health departments, and EMS agencies was discussed.
- B. Communications-Bill Forbush – No report.
- C. Application Review-Rob Bruley
 - 1. A motion was passed to approve annual license renewals for Livonia Fire, Medic One Ambulance, Plymouth Community Fire, Canton Fire and Hantz Air (fixed wing) to operate in the MCA during the 2004-05 license period. CQI reports for each agency are up to date.
 - 2. A motion was passed to recommend to MDCH EMS Division approval of Canton Fire’s application to upgrade one Basic Transport unit to Advanced Transport
 - 3. A motion was passed to table Hart Medical’s Application for Advanced Transport service until the May meeting to allow the Application Review Committee time to review the application and formulate a recommendation to the MCAB.
- D. Pharmacy-Debbie Wagner
 - 1. Working with Rob Glenn to upgrade medication forms for consideration of the Regional Protocol Committee.
 - 2. E mail received from one of our Medic’s who was not in serviced on the use of the Saline Lock and medication administration. This is a training issue and agency in-service should have taken place following the system in-service. Anyone having questions on this or other pharmacy/medication administration equipment can contact their agency training officer, agency physician director, or Dr. Calice, Medical Director, or Dr. Brock Alternate Medical Director.
- E. Disaster-Wayne County Emergency Management-No report.
- F. Protocol-Dr. Domeier (Dr. Calice)
 - 1. Taser Protocol – The Committee reviewed the Farmington Hills Fire Draft Taser Procedure. The Committee recommends that the current treatment protocols cover patient care procedures and that an additional protocol is not necessary. For transport and/or tetanus questions contact medical control for direction.
 - 2. Saline Lock question-See Pharmacy #2 (Committee concurred).
 - 3. The Committee conducted an initial review of the Transport of Psychiatric Patients Protocol for possible update.
- G. Quality Review-Dr. Bacigal

1. Reviewed run report audit requests. The Committee requests run report modification to include the agency requesting the audit identified and direction for supplemental information be added, to the audit section, to enhance the review process.
2. Review of the Status Limitations protocol continued.

VII. OTHER BUSINESS

- A. Region II South Bioterrorism Planning Board (HRSA grant application)- Planning Board meeting follows CQI meeting. System stakeholders reminded to be involved in this important program!
- B. Annual MI 1/HEMS Annual Golf Outing is scheduled for July 27 (Links of Novi) Please mark your calendar!**
- C. Thank you from HEMS Staff to the 2003-04 MCAB Members, Dr. Dr. Calice, Dr. Thompson, Committee Chairpersons and Committee Members for working together, in partnership, to make our EMS System the best it can be for our citizens and the visitors to our MCA.**

VIII. CLOSURE

- A. The first meeting of the 2004-05 MCAB is May 13, 2004, 8:45 AM. Major agenda items: License renewal period continues, Annual Pharmacy participation shares due, and program compliance forms due.
- B. Adjournment to the Service/Physician Director CQI meeting.
- C. Scheduled CQI reports: SEE ATTACHED CQI REPORTING DOCUMENT.**

Respectfully submitted,

Robert Miljan