

DRAFT
HEMS, INC.
MEDICAL CONTROL ADVISORY BOARD
MEETING MINUTES
THURSDAY, OCTOBER 12, 2006
HEMS, INC.
WAYNE COUNTY PUBLIC HEALTH BUILDING

- I. CALL TO ORDER
The meeting was called to order by Michael Calice MD, Medical Director.
- II. ADOPTION OF THE AGENDA
The agenda was approved.
- III. CONFLICT OF INTEREST
There were no declarations of conflict of interest by meeting participants
- IV. MINUTES
A motion was passed to approve the September 14, 2006, 2006 meeting minutes
- V. COMMITTEE REPORTS
 - A. Nurse Managers- Char Teeter and Amy Noles.
 - 1. Presented a draft standardized psychological and medical evaluation and lab test form for use by hospital and the mental health system.
 - 2. At the November meeting the Airport Emergency Management will put on a table top exercise for the Committee and other hospital personnel.
 - 3. October 28 is the Solutia exercise involving many agencies and Southshore, Heritage and Wyandotte. For the first time R2S EMSYSTEMS and PATIENT TRACKING will be utilized.
 - B. Communications-Bill Forbush
 - 1. Evaluating the communication system for future services to support our system.
 - C. Operations Committee-Rob Bruley and Rick Oziemski
 - 1. Continued work on update of protocol sections.
 - D. Pharmacy-Debbie Wagner
 - 1. Working on the pharmacy protocol updates to support he protocol changes.
 - E. Disaster-Wayne County Homeland Security/Emergency Management- No report
 - F. NDMS – Ken Bresnan – No report.
 - G. Quality Review-Dr. Calice
 - 1. Reviewed run forms with audit box checked.
 - 2. Abbreviations on run form that are not standardized and may not be appropriate to use. A Committee being formed to look at acceptable abbreviations and documentation template. It was mentioned that Accumed may have such a document.
 - 3. Documentation for AMAs is slipping a bit. All agencies need to reinforce with their crews proper documentation to support the sign-off. See the AMA CQI indicator and protocols covering AMAs.
 - 4. Guidance provided for next printing of the mini protocol book.
- VI. WAYNE COUNTY UASI LPT COMMITTEE

LPT Committee Update report was presented with an overview provided by Charlene Teeter.

- VII. NIMS requirements for EMS agencies
 - A. Train the trainer schedule and submission documents sent to all Life Support agencies.

- VII. OTHER BUSINESS
 - A. An update was provided on the meetings with Long Term Care Facilities
 - B. 2007 meeting calendar was distributed.
 - C. Additional items brought forth by the membership.

- VIII. CLOSURE
 - A. **The next meeting of the 2006-07 MCAB is November 9, 2006.**
 - B. Adjournment to the Service/Physician Director CQI meeting.

Respectfully submitted,

Robert Miljan
Secretary