

HEMS, INC.
MEDICAL CONTROL ADVISORY BOARD
MEETING MINUTES
THURSDAY, MARCH 8, 2007
WAYNE COUNTY PUBLIC HEALTH BUILDING

- I. **CALL TO ORDER**
The meeting was called to order by Michael Calice MD, Medical Director.
- II. **ADOPTION OF THE AGENDA**
The agenda was adopted as presented.
- III. **CONFLICT OF INTEREST**
There were no declarations of conflict of interest by meeting participants
- IV. **MINUTES**
A motion was passed to approve the February 8, 2007 meeting minutes
- V. **COMMITTEE REPORTS**
 - A. Nurse Managers- Char Teeter and Amy Noles.
 - 1. Copies of exercise disks from Henry Ford being prepared for distribution.
 - 2. Continuation of work on Future Airport Table Top.
 - B. Communications-Bill Forbush
 - 1. Numbering Assignment update distributed.
 - 2. Reminder - March 11 Day Light Saving Time.
 - C. Operations Committee-Rob Bruley and Rick Oziemski
 - 1 Annual License renewal Procedures and Letters of Compliance.
 - a. A motion was passed to approve the distribution of the Draft ALL Agency Letter of Compliance for completion by all agencies during this year's license renewal process.
 - b. CEMS-A motion was passed to approve continued operation in the MCA for the 2007-08 license period.
 - 2. Question received on use of the King Airway – Tabled until more information available.
 - 3. 2007 updated protocol implementation roll-out March 15 to April 15
 - a. AED roll-out memo.
 - b. Train the Trainer will be scheduled and announcements sent out soon.
 - c. New protocols and Training e mailed out for agencies to get a head start.
 - d. Disks of protocols will be distributed and questions can be answered at Train the Trainer program.
 - D. Pharmacy-Debbie Wagner
 - 1. Pharmacy letter and exchange of A-Packs and Medication Boxes takes place during the same protocol implementation schedule.
 - E. Disaster-Wayne County Homeland Security/Emergency Management – No report.
 - F. NDMS – Ken Bresnan
 - 1. Botsford MOA signed.
 - G. Quality Review-Dr. Calice
 - 1. Discussed Status Limitations protocol and how to address interrupted specialty services. There are no proposed changes to the protocol.
 - 2. Abbreviation list is nearing finalization.

- VI. WAYNE COUNTY UASI LPT COMMITTEE
LPT Committee Update report – Charlene Teeter – No report.

- VII. NIMS requirements for EMS agencies
 - A. NIMS course records received for share of \$10,000.00. Checks will be distributed in the near future.
 - Garden City Fire
 - Van Buren Twp. Fire
 - Redford Fire
 - City of Belleville Fire
 - City of Allen Park Fire
 - Westland Fire
 - Wyandotte Fire
 - Melvindale Fire
 - Lincoln Park Fire
 - City of Wayne Fire
 - Midwest Medflight
 - Brownstown Fire
 - Dearborn Heights Fire
 - Riverview Fire
 - Inkster Fire
 - Healthlink
 - Woodhaven Fire
 - City of Northville Fire
 - Huron Twp. Fire
 - Rapid Response EMS
 - Canton Fire
 - Medic One Ambulance
 - Northville Twp. Fire
 - Hart Medical
 - Taylor Fire
 - Trenton Fire
 - Huron Valley Ambulance
 - B. Two of the records submitted document NIMS training completion which was the objective, but did not attend Train the Trainer. A motion was passed to allow the two agencies, based upon completion of the NIMS training completion, to receive a share of the funding.

- VII. OTHER BUSINESS
 - A. Public Health The Next Generation of First Responders – Save the Date Seminar Card distributed.
 - B. Getting ready for the 2007-2008 MCAB term
 - 1. Appointment of Nominations Committee
Susan Horling D.O., Chairperson, Robert Tompos, Paul Hood, Rick Oziemski, Michael Rorabacher.
 - 2. MCAB Position and Committee Appointment forms should be submitted for participation as a member of the 2007-08 MCAB.

VIII. CLOSURE

- A. **The next meeting of the 2006-07 MCAB is April 12, 2007. Agenda item: MCAB and Medical Director Appointments, License renewal period begins (including completion of CQI requirements, ACLS requirements, Pharmacy participation and program letters of compliance in order).**
- B. Adjournment to the Service/Physician Director CQI meeting.

Respectfully submitted by,

Robert Miljan
Secretary