

**DRAFT**

HEMS, INC. MEDICAL CONTROL ADVISORY BOARD  
ANNUAL MEETING NOTICE  
THURSDAY, SEPTEMBER 11, 2014

**8:30 AM – 10:00 AM**

WAYNE COUNTY PUBLIC HEALTH BUILDING - HEMS CONFERENCE ROOM  
33030 VAN BORN ROAD, WAYNE, MI. 48184  
(1/2 MILE SOUTH OF ANNAPOLIS HOSPITAL AT CORNER OF VENOY AND VAN BORN)

**\*\*ALL ITEMS WILL BE DISTRIBUTED AT MEETING\*\***

**AGENDA**

- I. CALL TO ORDER
  - A. The meeting will be called to order by Howard Klausner M.D., Medical Director.
  
- II. NOMINATIONS COMMITTEE
  - A. MCAB 2014-15 Membership.
    - 1. Review of proposed candidates for appointment
    - 2. Call for additions and or modifications to proposed nominations
    - 3. Action: Motion to close nominations
    - 4. Action: Motion to HEMS Board of Trustees to appoint the 2014-15 MCAB membership.
  - B. Review, addition, modification and adoption of the 2014-15 Committee memberships.
  - C. The Term of appointment for the 2014-2015 MCAB is October 1, 2014 to September 30, 2015.
  
- III. ADOPTION OF THE AGENDA
  - Additions and/or modifications to the agenda.
  
- IV. CONFLICT OF INTEREST
  - Declaration of conflict of interest by meeting participants
  
- V. MINUTES
  - Review and approval of the June 12, 2014 meeting minutes
  
- VI. PRESENTATIONS
  - A. Gift of Life (Operations and MCAB requested presentation) – Richard Hillbom, Chief Operating Officer and Gift of Life Staff.
  - B. CARES – Theresa Shields, Clinical Info Analyst Sr CARES Program
    - Training and registration questions/answers

VII. COMMITTEE REPORTS

- A. Nurse Managers- Barb Coldren, John Cargill.
  - 1. Notification of ED of possible infectious disease for possible direction to use alternate ED entrance. Has patient been out of the country?
  - 2. Scene pronouncement and transport to hospital – Not hospital's patient but ME's.
- B. Communications-Jon Unruh
- C. Operations Committee-Rob Bruley and Rick Oziemski
  - 1. System Protocol Application for Smart Phones - \$3,500.00 annual cost
  - 2. Michigan Spinal Injury Assessment and Spinal Precautions Protocols
  - 3. Reminder to submit firework injury surveys
  - 4. J&B contacted HEMS about CPAP usage. Is additional training needed?
  - 5. CQI indicators distributed.
- D. Pharmacy-Debbie Wagner
- E. Disaster- Homeland Security/Emergency Management
- F. NDMS – Ken Bresnan
- G. Region 2 South – Dr. Atas
- H. Quality Review - Dr. Klausner  
System CQI indicator summaries.

VIII. OTHER BUSINESS

- A. **2014 -15 Calendar pictures requested. Please submit to HEMS.**
- B. Thank you for a successful 14<sup>th</sup> Annual golf outing!
- C. Medical Control Seminar – September 28-29, 2014, Shanty Creek Resort, Bellaire, MI
- D. **New HEMS Web Site- Lisa Martin, Web Editor (webeditor@hems.org)**
- E. Sumpter Fire-MDCH letter

VII. CLOSURE

- A. The next meeting of the MCAB is October 9, 2014.
- B. Adjournment to the Service/Physician Director CQI meeting