

HEMS

**System Protocols – Non-Medical Control Facility and Service Participation
FREE STANDING SURGICAL OUTPATIENT FACILITY EMERGENCY
DEPARTMENT, HOSPITAL PROVIDER-BASED EMERGENCY DEPARTMENT
OR HOSPITAL BASED CARE FACILITY ANNUAL LETTER OF COMPLIANCE**

Date: February 12, 2015

Section 12-11

***Free-Standing Surgical Outpatient Facility Emergency Department,
Hospital Provider-Based Emergency Department or Hospital Based
Care Facility Not Meeting Medical Control Hospital Designation
Criteria in the HEMS Medical Control Authority Annual Letter of
Compliance***

Free-Standing Surgical Outpatient Facility ED,
Hospital Provider-Based ED or Hospital Based Care
Facility Annual Letter of Compliance

Hospital: _____

Initial _____

Renewal _____

(check
one)

YES

NO

1. The Emergency Department is licensed by the
Department (MDHHS).

2. The facility has appointed a licensed emergency
medical physician who shall participate in activities of
HEMS and the Quality Review/PSRO Committee.

3. The facility has the physical design, equipment,
and personnel to evaluate and stabilize patients with
life or limb threatening conditions.

4. The facility is willing to receive emergency patients
by ambulance as outlined in the Transportation of
Patients protocol.

5. The facility has an active public education program
that details the capabilities of the facility and its
appropriate use.

6. Facility ensures that physician and nursing staff are
current in ACLS.

HEMS

**System Protocols – Non-Medical Control Facility and Service Participation
FREE STANDING SURGICAL OUTPATIENT FACILITY EMERGENCY
DEPARTMENT, HOSPITAL PROVIDER-BASED EMERGENCY DEPARTMENT
OR HOSPITAL BASED CARE FACILITY ANNUAL LETTER OF COMPLIANCE**

Date: February 12, 2015

Section 12-11

-
- | | | |
|--|-------|-------|
| 7. The facility is designed to enable the provision of safe and effective care with adequate and convenient access to treatment areas for both ambulatory and non-ambulatory patients. | _____ | _____ |
| 8. The facility has radiological services immediately available 24 hours a day. | _____ | _____ |
| 9. The facility has laboratory services immediately available 24 hours a day. | _____ | _____ |
| 10. The facility has a plan for transfer of patients by ambulance or other mode of transportation with appropriate life support capabilities and has formal agreements with other licensed institutions. | _____ | _____ |
| 11. The facility assures that all patient transfers are conducted in compliance with EMTLA and any applicable HEMS inter-facility transfer protocol. | _____ | _____ |
| 12. The facility is able to communicate with pre-hospital EMS units and medical control hospitals through a direct connection to the Detroit/Wayne County EMS Communications network. | _____ | _____ |
| 13. The facility cooperates with replenishing and exchanging medical supplies and equipment expended by pre-hospital care units during treatment of a patient who is transported to the facility. | _____ | _____ |
| 14. Facility assures that medical personnel are familiar with HEMS protocols and agrees to comply with all said protocols and procedures. | _____ | _____ |
| 15. The facility has suitable equipment and supplies for all patients anticipated by an emergency facility (Reference attached list). | _____ | _____ |
| 16. Emergency Staff complies with physician and other staff requirements as outlined in the protocol. | _____ | _____ |

HEMS

**System Protocols – Non-Medical Control Facility and Service Participation
FREE STANDING SURGICAL OUTPATIENT FACILITY EMERGENCY
DEPARTMENT, HOSPITAL PROVIDER-BASED EMERGENCY DEPARTMENT
OR HOSPITAL BASED CARE FACILITY ANNUAL LETTER OF COMPLIANCE**

Date: February 12, 2015

Section 12-11

ED/EC DIRECTOR (SIGNATURE) DATE

PRINTED NAME

HEMS BOARD MEMBER (SIGNATURE) DATE

PRINTED NAME