HEMS
Facility and Service Participation
LIFE SUPPORT UNIT PERSONNEL STAFFING
Alternate ALS Staffing Request Form

Date: June 23, 2017

This form is to be completed by any Agency service within the HEMS Medical Control Authority if at any time the Agency utilizes Alternate ALS Staffing during the year. This document needs to be submitted only once during the year if Alternate ALS Staffing was used. This notification must be submitted to the HEMS Medical Control Authority office for review and approval by the HEMS Physician’s PRSO Committee. Applies to existing services only and a new request must be filed annually with the license renewal application.

Date: _________________ EMS Agency: ____________________________________________

Number of Licensed ALS Units at time of license renewal: __________

Present number of vehicles Licensed: __________

1. Number of Staff needed to maintain the HEMS ALS Staffing Requirements (section 9-17, page one):
   _____ Paramedics  _____ Specialist  Total Needed: _______

2. Present number of Staff:
   _____ Paramedics  _____ Specialist  Total Needed: _______

3. What is your current staff shortfall (employee’s needed) by license level:
   _____ Paramedics  _____ Specialist  Total Needed: _______

As part of this request your agency has agreed to work towards meeting the minimum ALS staffing standard. Please indicate what your agency is doing to recruit additional staff to meet the staffing standard;

___ Advertising in newspapers  ___ Using job placement agency  ___ Internet Recruiting

Additionally your agency is required to report to PSRO Committee, annually in conjunction with the 2 required CQI indicators on all responses/transport with alternate ALS Staffing and progress toward achieving the minimum staffing standard.

Signature of Company Representative: ____________________________________________

Print Name: ___________________________________ Title: ____________________________

MCA Name: HEMS, INC. (Wayne County)
MCA Board Approval Date: February 9, 2017
MDCH Approval Date: June 23, 2017
MCA Implementation Date: August 1, 2017