



**PATIENT FIELD NOTE**

Section 13.6

Call Date:	Run#:	EMS MED COM #:
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Patient Name (last, first):	DOB:	Age:
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**HISTORY**

Chief Complaint:	Medical Hx:
Allergies:	Medications:

**EXAMINATION**

**TREATMENTS**

	Time	Time	Time	Time	Intervention
LOC					
BP					
Pulse					
RR					
ECG					
SpO2					
Glucose					
GCS					
Pain					

**ADDITIONAL NOTES**

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\_\_\_\_\_  
Signature – ED staff receiving report

\_\_\_\_\_  
Time

\_\_\_\_\_  
Date



## PATIENT FIELD NOTE

Section 13.6

Submit Field Note to ED staff before leaving the ED. Submit completed PCR via fax, e mail (E PCR System) or paper run form.  
Duplicate Field Note form for use

HEMS System Partners,

Attached please find the short field note EMS crews can submit to the ED before returning to service with the completed PCR to follow within 24 hours (sooner is better). EMS crews will submit a completed PCR, Draft PCR, Paper Run Report or Field Note before leaving the ED to facilitate the transfer of care. Below are the PCR submission guidelines developed by the Nurse Manager Committee and Operations Committee with approval of the Physician PSRO and MCAB.

The overall objective is outlined in e below.

A sincere and grateful Thank you to all our system stakeholders working together to find the resolution to this important patient care/transfer of care issue!

Bob Miljan

### E PCR

- A. Short Field Note form adopted that agencies can make copies for crews to use.
- B. All EMS Crews (with oversight of the EMS Agency) must comply with protocol and submit a completed PCR at time of transfer of care (when an all paper system compliance was always near 100%). This can be by paper, fax, and HIPAA compliant e mail (those on the E PCR System).
- C. If unable to submit a completed PCR at time of transfer of care, for the interim, EMS Crews may submit a draft E PCR, Printed Draft PCR or an approved Field Note. The completed PCR MUST be submitted as soon as possible but for the interim no later than 24 hours. (Photo copy for agency use/reference to complete PCR).